

Travel & Expense Account Summary

Employee Name Lynn Daucher
Expense Dates 06/15/09-06/18/09
Report Name June 2009-ld

Request Total \$ 262.70
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = **262.70**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	June 09 travel	262.70

NOTE: (d)=Direct Charge

DATE	Mon Jun 15	Tue Jun 16	Wed Jun 17	Thu Jun 18						TOTAL
Commercial Air Fare	59.60			69.60						129.20
Mileage, Personal Auto	15.95	46.20	37.40	15.95						115.50
Parking, Auto		9.00	9.00							18.00
TOTALS \$	75.55	55.20	46.40	85.55						262.70

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warning - mileage total at right may contain SC miles->

CLAIMANT'S SIGNATURE		DATE	(16) SIGNATURE, OFFICER APPROVING TRAVEL&PAYMENT	DATE
17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE AND TITLE (See item 17 in instructions)		DATE		